

School District No. 1J, Multnomah County, Oregon  
**Board Committee Meeting of August 12, 2019**

A meeting of the board's Audit Committee meeting came to order at 4:00 pm at the call of Committee Chair Brim-Edwards in the Willamette Conference Room at the Blanchard

session to discuss it. It was decided that the board should have a work session in September.

#### Draft of the Audit Committee and Performance Auditor Charter

Committee Chair Brim-Edwards explained that Liz Large made sure that the charter aligned with the audit policy. In it there are basic audit practices that are duplicative, but that are provided as a reference to how our audit should be performed.

It was noted that there will be an external audit of the audit, but it is additionally required that a peer review of our auditing function happens every three years. It is standard practice that a peer group would come in and look at all the auditing documentation to make sure that the audit is following legal practices. For school districts the peer audit is done by the Association of Local Government Auditors. When an auditing function is just starting the first peer audit can be waived in first three years.

The committee decided to take the Audit Charter to the Board August 27, 2019.

#### Update from Claire Hertz

Megan Salvador is a new Project Manager for Business and Operations, she will be working on a quarterly basis to touch base with each individual who is working on a portion of the Secretary of State's Audit. It is anticipated that an update will be available from that work for the October meeting.

No Public Comment

Chair Brim-Edwards adjourned the committee at 5:29 pm.

Submitted by:



Kara Lazcano-Huff  
Confidential Executive Assistant to the School Board